

Freedom School Partnership

Position: Partnership Director

Supervisor: Pastor Edwards

Job Type: Part-time

Salary: \$25-\$32/hour

Summary: The Partnership Director sustains the Freedom School Partnership developed by the Resurrected Development Community Corporation, with particular emphasis on coalition building, fundraising and implementing the Freedom Schools' model in the Lehigh Valley.

1. Manage the Freedom School Partnership (25% of time)
 - a. Facilitate monthly Freedom School Partnership meetings
 - b. Communicate updates on Children's Defense Fund and Freedom School sites
 - c. Providing leadership and strategic direction to partnership committees
 - d. Build new relationships and strengthen existing relationships with organizations, faith communities, and potential funders in the Lehigh Valley (25%)
2. Assist Executive Director and FSP's Finance Committee with grant writing and fundraising initiatives (30% of time)
3. Implementation of Freedom Schools (20% of time)
 - a. Serve as the liaison between the sponsor organization(s), the program site(s), and the Freedom School Partnership
 - b. Provide direct leadership, support, management, and supervision for the Project Director and all site coordinators
4. Oversee the submission of both the annual application and financial forms to CDF (3% of time)
5. Work with Executive Director to recruit, hire and manage adequate staff to operate program(s) (5% of time)
6. Facilitate recruitment process of students and families (5% of time)
7. Support the planning and implementation of local training for program staff prior to and after the June Ella Baker Child Policy Training Institute, in partnership with the Executive Director, Project Director and Site Coordinators (5%)

The Partnership Director will establish programmatic safeguards and practices which prohibit discrimination or harassment on the basis of race, color, religion, national origin, sex, age, sexual orientation, gender identity, disability or any other characteristic protected by state laws governing your state.

Qualifications

Experience: 5-plus years of professional work experience in a range of the following: education administration, organizing community change, social services, or non-profit program management

Preferred Knowledge/Skills

- Strong appreciation and understanding of individual cultural history and the willingness to be open and respectful of other cultures

- Experience in grant writing and managing fundraising initiatives
- Administrative leadership skills and experience in managing, motivating, developing, and mediating an intergenerational staff and community partnerships
- Solid commitment to the success and well-being of children
- Spanish language proficiency preferred but not required

Children's Defense Fund Mission:

The Children's Defense Fund's mission is to ensure every child a Healthy Start, a Head Start, a Fair Start, a Safe Start and a Moral Start in life and successful passage to adulthood with the help of caring families and communities. The CDF Freedom Schools® program is a direct service initiative coordinated nationally by the Children's Defense Fund in partnership with local community organizations. It is an educational and cultural enrichment program that provides summer options for children and strengthens family and community involvement. The mission of CDF Freedom Schools programs is to boost student motivations to read, generate more positive attitudes toward learning, increase self-esteem and connect the needs of children and families to the resources of their communities. The program serves children in grades kindergarten through twelfth for six to eight weeks in order to decrease summer reading loss. The activity based Integrated Reading Curriculum, which is aligned to the Common Core State Standards, integrates reading, conflict resolution, and social action, and is designed to promote social, cultural, and historical awareness.

Resurrected Community Development Corporation Mission:

The Resurrected Community Development Corporation, Inc. (RCDC) was established in 2011 as a 501 (c) nonprofit with a vision of creating communities of excellence, equity, and empowered residents within the city of Allentown. As the only community development corporation in the city founded, led and managed by persons of Black African and Latinx heritage, RCDC believes racially diverse and economically challenged neighborhoods thrive when those residing in them have equal access of opportunity to educational excellence, economic self-sufficiency, and civic engagement. To this end, RCDC has established several programs to advance its vision. These programs include the Resurrected Life Children's Academy, a Pennsylvania licensed, Keystone Star 4 early learning center that provides a safe, flourishing learning environment for infants, toddlers, and preschool age children as well as before and after school programming and tutoring for school age children in grades K-8. In 2014, RCDC partnered with the Children's Defense Fund, creating the James Lawson Freedom School. This summer enrichment program partners students within the Allentown School District with area college students in order to create a dynamic intergenerational learning environment that builds the necessary literacy and leadership skills required for success in learning and life.

To apply request an application from: freedomschoolallentown@gmail.com