

**Position: Client Advocate**

**Position Type: Essential/Non Exempt/Full-Time/Hourly**

**Hours: 40/Week, Middle Shift 3PM - 11PM**

Turning Point of Lehigh Valley, a non-profit working to eliminate domestic violence in the Lehigh Valley, is seeking an energetic, self-motivated professional to fill its Client Advocate position during the **middle shift (3:00 PM – 11:00 PM)**. This is a full-time, non-exempt, essential position starting at \$15.50/hour with excellent benefits, including competitive wages, health and life insurance. Perfect for a mission-oriented person who has excellent “customer-service” skills, has the ability to handle crisis situations calmly, effectively, and efficiently and is a team player but can work independently.

The Client Advocate is responsible for providing supportive advocacy for all Safe House residents and their children affected by domestic violence; operating in a team environment with Turning Point staff, and other entities associated with the 24/7 operations of Safe House. The Client Advocate is responsible for covering a variety of shifts as scheduled which **may include weekdays, overnights, weekends, holidays, and other times** as may be needed, as well as help answering Turning Point’s 24-hour emergency hotline.

Must be a non-judgmental supportive listener to victims in crisis, have strong interpersonal skills, professional demeanor, and the ability to communicate clearly in spoken and written form. Preferred candidates will be bilingual in Spanish and English. Must have reliable transportation and a valid driver’s license. Turning Point of Lehigh Valley is an Equal Opportunity Employer.

**To be considered, all interested parties must submit a cover letter and resume to [hr@turningpointlv.org](mailto:hr@turningpointlv.org)**