

HOW TO SET UP AND RUN A UNITED WAY COMMUNITY SCHOOL



Overview of United Way

Philosophies of United Way Community Schools

Role of United Way Community School Partners

United Way

Principal

School District

Corporate Partner

Lead Partner

Community School Coordinator

PREPARATION (Before Community School launch)

- Principal engagement
 - ▷ Baseline data collection
 - ▷ Community School visioning
- School staff orientation to Community School model
 - ▷ Campaign for grade level reading
 - ▷ Six conditions of learning
 - ▷ Indicators of success
- Secure funding – corporate partner(s)
- RFP – lead partner selection
 - ▷ Interview and selection process
 - ▷ Orientation
- Selecting a Community School coordinator/director
 - ▷ Training and orientation

YEAR ONE (Community School launch)

- Master calendar/timeline – key dates
- Student needs assessment
- Teacher resource assessment
- Program mapping
- At-risk students connection to interventions
 - ▷ TOOL – Partnership alignment plan
 - i. Elementary School
 - ii. Middle School
- Core team monthly meeting
 - ▷ TOOL – monthly check-in guide
- Leadership team quarterly meeting
- Analyze year one data – prep for year two

United Way Reports /Tools

- Example
- Data sharing

Tools – Supporting Documents

- Monthly
- Quarterly



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United Way of the
Greater Lehigh Valley

UnitedWayGLV.org

LIVE UNITED

