HOW TO SET UP AND RUN A UNITED WAY COMMUNITY SCHOOL

Overview of United Way
Philosophies of United Way Community Schools
Role of United Way Community School Partners
United Way
Principal
School District
Corporate Partner
Lead Partner
Community School Coordinator

PREPARATION (Before Community School launch)
• Principal engagement
  ▶ Baseline data collection
  ▶ Community School visioning
• School staff orientation to Community School model
  ▶ Campaign for grade level reading
  ▶ Six conditions of learning
  ▶ Indicators of success
• Secure funding – corporate partner(s)
• RFP – lead partner selection
  ▶ Interview and selection process
  ▶ Orientation
• Selecting a Community School coordinator/director
  ▶ Training and orientation

YEAR ONE (Community School launch)
• Master calendar/timeline – key dates
• Student needs assessment
• Teacher resource assessment
• Program mapping
• At-risk students connection to interventions
  ▶ TOOL – Partnership alignment plan
    i. Elementary School
    ii. Middle School
• Core team monthly meeting
  ▶ TOOL – monthly check-in guide
• Leadership team quarterly meeting
• Analyze year one data – prep for year two

United Way Reports /Tools
• Example
• Data sharing

Tools – Supporting Documents
• Monthly
• Quarterly