UNITED WAY COMMUNITY SCHOOL
ROLE OF THE UNITED WAY COMMUNITY SCHOOLS CORE TEAM

Members
• Community School coordinator/director
• United Way of the Greater Lehigh Valley representative
• Lead partner
• School principal
• Key partners as appropriate

Meeting Purpose
• Review implementation processes of the United Way Community School model.
• Review critical school data (academic, behavioral, attendance, health, etc.).
• Collectively determine and prioritize annual SMART goals (specific, measureable, attainable, relevant, time-based).
• Develop or identify effective strategies to reach targeted goals.
• Review alignment of programs and partners used to implement identified strategies.
• Monitor and discuss workload capacity of United Way Community School staff to coordinate and manage Community School activities within each strategy.
• Identify and problem-solve possible challenges to achieving targeted goals.
• Determine most effective utilization of the leadership team and other community partners to assist in achieving targeted goals.

How Often?
• The core team meets monthly at each school.
• Consistency with a regular day and time each month works best (i.e., the 2nd Tuesday at 1 pm).

Meeting Facilitation
• For emerging Community Schools, a United Way representative will lead this meeting; creating the agenda with input from the Community School coordinator/principal.
• For maturing Community Schools, this meeting will be led by the Community School coordinator and/or principal, with input from the lead partner and United Way representative.